



Board of Directors Meeting Minutes

DATE: July 2, 2014
TIME: 12:30 p.m.
LOCATION: Via Conference Call

The meeting was called to order by Chairman Jon McFatter at 12:33.

I. ROLL CALL

Chairman McFatter asked Suzan Gage to call the roll of the Board of Directors

| Exec. Committee | FIRST NAME | LAST NAME | ATTENDANCE | | |
|-----------------|------------|-----------|----------------------------------|---|--|
| ● | Rita | Acoba | <input type="checkbox"/> Present | <input checked="" type="checkbox"/> Present via conference call | <input type="checkbox"/> Absent |
| ● | Tony | Bennett | <input type="checkbox"/> Present | <input checked="" type="checkbox"/> Present via conference call | <input type="checkbox"/> Absent |
| | Phil | Edwards | <input type="checkbox"/> Present | <input type="checkbox"/> Present via conference call | <input checked="" type="checkbox"/> Absent |
| | Kim | Gillis | <input type="checkbox"/> Present | <input checked="" type="checkbox"/> Present via conference call | <input type="checkbox"/> Absent |
| | Linda | Hood | <input type="checkbox"/> Present | <input checked="" type="checkbox"/> Present via conference call | <input type="checkbox"/> Absent |
| | Jackie | House | <input type="checkbox"/> Present | <input checked="" type="checkbox"/> Present via conference call | <input type="checkbox"/> Absent |
| | Doug | Kent | <input type="checkbox"/> Present | <input checked="" type="checkbox"/> Present via conference call | <input type="checkbox"/> Absent |
| | Jeannie | Martin | <input type="checkbox"/> Present | <input checked="" type="checkbox"/> Present via conference call | <input type="checkbox"/> Absent |
| | Brandie | McCabe | <input type="checkbox"/> Present | <input checked="" type="checkbox"/> Present via conference call | <input type="checkbox"/> Absent |
| ● | Al | McCambry | <input type="checkbox"/> Present | <input checked="" type="checkbox"/> Present via conference call | <input type="checkbox"/> Absent |
| ● | Jon | McFatter | <input type="checkbox"/> Present | <input checked="" type="checkbox"/> Present via conference call | <input type="checkbox"/> Absent |
| ● | Mary | McKenzie | <input type="checkbox"/> Present | <input checked="" type="checkbox"/> Present via conference call | <input type="checkbox"/> Absent |
| | Juliana | Melara | <input type="checkbox"/> Present | <input checked="" type="checkbox"/> Present via conference call | <input type="checkbox"/> Absent |
| | Johanna | Plumber | <input type="checkbox"/> Present | <input type="checkbox"/> Present via conference call | <input checked="" type="checkbox"/> Absent |
| | Neal | Reeves | <input type="checkbox"/> Present | <input checked="" type="checkbox"/> Present via conference call | <input type="checkbox"/> Absent |
| | Kara | Rish | <input type="checkbox"/> Present | <input checked="" type="checkbox"/> Present via conference call | <input type="checkbox"/> Absent |
| | Jerry | Sowell | <input type="checkbox"/> Present | <input checked="" type="checkbox"/> Present via conference call | <input type="checkbox"/> Absent |
| | Courtney | Stanford | <input type="checkbox"/> Present | <input checked="" type="checkbox"/> Present via conference call | <input type="checkbox"/> Absent |
| | Guy | Tunnell | <input type="checkbox"/> Present | <input checked="" type="checkbox"/> Present via conference call | <input type="checkbox"/> Absent |
| ● | Darrin | Wall | <input type="checkbox"/> Present | <input checked="" type="checkbox"/> Present via conference call | <input type="checkbox"/> Absent |
| ● | Richard | Williams | <input type="checkbox"/> Present | <input checked="" type="checkbox"/> Present via conference call | <input type="checkbox"/> Absent |
| <i>Total</i> | | | 0 | 19 | 2 |

11 members = simple majority, 6 for Executive Committee

● Denotes Executive Committee Member

19 out of 21 members were present. Quorum was was not established.

ELC Staff Present: Lynne Eldridge, Joe Seabrook, Suzan Gage

July 2, 2014 Board Meeting Minutes Continued:

II. APPROVAL OF AGENDA

Chairman McFatter presented the agenda for approval as presented with 2 actions items

MOTION: Member Jerry Sowell *“To accept agenda as presented.”*

SECOND: Member Guy Tunnell

VOTE: **Ayes:** 19 **Nays:** 0

MOTION CARRIED.

III. ACTION ITEMS

Chairman McFatter asked Executive Director, Lynne Eldridge, to explain the two items needing Board action/approval.

ACTION ITEM 1

Lynne Eldridge explained that the Coalition received a finding during the Office of Early Learning Accountability Review because it appeared that the Board conducted business at the August 8, 2012 Board Meeting, without a quorum.

After researching the issue, the Coalition realized that the minutes failed to record that the Executive Committee had been convened when quorum could not be established for the full Board, as designated in the Coalition’s Bylaws. Executive Committee quorum was met, thereby allowing for business to be conducted.

A Board vote is needed to ratify the August 8, 2012 meeting minutes to reflect that an Executive committee was convened and quorum was met.

MOTION: Member Al McCambry-*“To ratify minutes to reflect that the August 8, 2012 Board meeting was convened as an Executive Committee, as allowed per Coalition Bylaws and Coalition business was conducted based on established quorum of the Executive Committee.”*

SECOND: Member Guy Tunnell

VOTE: **Ayes:** 19 **Nays:** 0

MOTION CARRIED.

ACTION ITEM 2

Lynne Eldridge requested permission to apply for the Early Head Start/Child Care Partnership Grant announced by the Federal Government. The Coalition would be applying for Federal Funds to provide enhanced quality services in private childcare business for children ages birth to three years. The grant would include Holmes, Jackson and Washington Counties. The Coalition has met with Head Start, School Districts, and private child care providers in these counties and they are in agreement for the Coalition to submit the grant application.

MOTION: Member Rita Acoba-*“To give Board permission for the Coalition to apply for the Early Head Start/Child Care Partnership grant, as announced by the Federal Government.”*

SECOND: Member Doug Kent

VOTE: **Ayes:** 19 **Nays:** 0

MOTION CARRIED.

IV. Upcoming Meetings

Board of Director’s Meeting
August 6, 2014
Location TBD

V. Adjournment

This meeting of the ELC of Northwest Florida, Inc. Executive Committee was adjourned at 12: 47 p.m. CST.

Submitted by:
Darrin Wall, Secretary

DW:sg