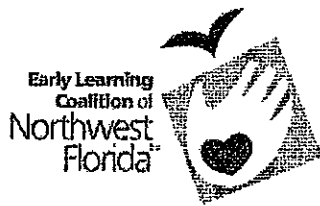




Minutes June 11, 2015



ELC of Northwest Florida
June 2015 Board Meeting Minutes

Date: June 11, 2015

Location: Telephone Call-in Meeting

Minutes Taken By: Suzan Gage

Time: Meeting Called to order at 9:00 am by Jon McFatter (chair)

Full Board: Yes No Quorum: YES In attendance

Executive Comm. Yes No Quorum #:

Roll Call to Include Board Members on Telephone:

I. Roll Call:

Exec. Committee	FIRST NAME	LAST NAME	ATTENDANCE		
●	Rita	Acoba	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Present via conference call	<input type="checkbox"/> Absent
●	Tony	Bennett	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Present via conference call	<input type="checkbox"/> Absent
	Phil	Edwards	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Present via conference call	<input type="checkbox"/> Absent
	Wendy	Fletcher-Altman	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Present via conference call	<input type="checkbox"/> Absent
	Kim	Gillis	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Present via conference call	<input type="checkbox"/> Absent
	Linda	Hood	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Present via conference call	<input type="checkbox"/> Absent
	Jackie	House	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Present via conference call	<input type="checkbox"/> Absent
	Joe	Jernigan	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Present via conference call	<input type="checkbox"/> Absent
	Doug	Kent	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Present via conference call	<input type="checkbox"/> Absent
	Frank	Martin	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Present via conference call	<input type="checkbox"/> Absent
	Jeannie	Martin	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Present via conference call	<input type="checkbox"/> Absent
	Brandie	McCabe	<input type="checkbox"/> Present	<input type="checkbox"/> Present via conference call	<input checked="" type="checkbox"/> Absent
●	Al	McCambry	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Present via conference call	<input type="checkbox"/> Absent
●	Jon	McFatter	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Present via conference call	<input type="checkbox"/> Absent
●	Mary	McKenzie	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Present via conference call	<input type="checkbox"/> Absent
	Juliana	Melara	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Present via conference call	<input type="checkbox"/> Absent
	Johanna	Plumber	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Present via conference call	<input type="checkbox"/> Absent
	Neal	Reeves	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Present via conference call	<input type="checkbox"/> Absent
●	Jerry	Sowell	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Present via conference call	<input type="checkbox"/> Absent
	Guy	Tunnell	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Present via conference call	<input type="checkbox"/> Absent
●	Darrin	Wall	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Present via conference call	<input type="checkbox"/> Absent
●	Richard	Williams	<input type="checkbox"/> Present	<input type="checkbox"/> Present via conference call	<input checked="" type="checkbox"/> Absent
<i>Total</i>			0 Present	20 Present via conf. call	2 Absent

12 members = simple majority, 6 for Executive Committee

● Denotes Executive Committee Member

20 out of 22 members present. Quorum was was not established.

Coalition Staff on the Phone: Lynne Eldridge, Joe Seabrook, Suzan Gage

Visitors Present: None.

II. Action Items:

1. Approval of Agenda

Motion: To adopt consent agenda items as presented.	
Motion By: Rita Acoba	Motion Seconded By: Al McCambry
Member/s Recusing from Vote: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
The motion carried.	

2. Related Party Contracts

a. Related Party Contracts

The Coalition shall follow statute and provide Office of Early Learning (OEL) contract documentation for any contract with ELC employees, governing Board members or relatives of either group as s. 112.3143(1)(b), FS., as defined. Coalition's must comply with requirement in state statute and OEL instructions (s. 1002.84(20), F.S.

ELC contracts must disclose, in advance, the Conflict of Interest, and must abstain from discussion and voting. Board members abstaining from voting must complete *Form 8B, Memorandum of Voting Conflict for County Municipal, and Other Local Public Officers.*

1. Contract in Excess of \$25,000.00

WHO: Chipola CareerSource /Workforce

WHAT: Fully Equipped Office Space, IT Support, IT Equipment, Receptionist, Customer Flow Reporting, Maintenance & Cleaning in Jackson and Washington Counties

COST: \$63,546.00

ABSTAINING: The following Coalition Board Members declared *Conflict of Interest, Abstained from Vote, and completed Form 8B.*

- Mary McKenzie, *CareerSource Board*
- Darrin Wall, *CareerSource Board*
- Wendy Fletcher Altman, *DCF- CareerSource Board*

Richard Williams did not attend the conference call.

Motion: To approve Related Party Contract with Chipola CareerSource, as presented

Motion By: Guy Tunnell

Motion Seconded By: Joe Jernigan

Member/s Recusing from Vote: YES NO -Mary McKenzie, Darrin Wall, Wendy Fletcher-Altman

Board Member FIRST NAME	Board Member LAST NAME	STATUS OF BOARD MEMBER VOTE			
Rita	Acoba	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> Abstain	
Tony	Bennett	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> Abstain	
Phil	Edwards	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> Abstain	
Wendy	Fletcher-Altman	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input checked="" type="checkbox"/> Abstain	
Kim	Gillis	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> Abstain	
Linda	Hood	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> Abstain	
Jackie	House	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> Abstain	
Joe	Jernigan	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> Abstain	
Doug	Kent	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> Abstain	
Frank	Martin	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> Abstain	
Jeannie	Martin	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> Abstain	Non-Voting Member
Brandie	McCabe	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> Abstain	Not Present
Al	McCambry	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> Abstain	
Jon	McFatter	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> Abstain	
Mary	McKenzie	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input checked="" type="checkbox"/> Abstain	
Julfana	Melara	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> Abstain	
Johanna	Plumber	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> Abstain	
Neal	Reeves	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> Abstain	
Jerry	Sowell	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> Abstain	
Guy	Tunnell	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> Abstain	
Darrin	Wall	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input checked="" type="checkbox"/> Abstain	
Richard	Williams	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> Abstain	Not Present
Total		16 YES	0 NO	3 Abstain	

The motion passed with 16 Board members voting yes when roll call vote was taken by Coalition Staff.

This number meets and exceeds the 2/3s of Board Member requirement.

2. Contract Below \$25,000.00

WHO: Trinity Pentecostal Tabernacle

WHAT: Training/Meeting Space Rental

COST: Range \$5,000.00 - \$10,000.00

ABSTAINING: The following Coalition Board Members and/or employees declared *Conflict of Interest, Abstained from Vote, and completed Form 8 B, Memorandum of Voting Conflict*

- Jon McFatter, Coalition Board Chair-Governor Appointee (Abstained from vote AND abstained from presiding over vote. Brother is current pastor of TPT.
- Lynne Eldridge, declared Conflict of Interest – attends TPT. However, the Executive Director does not vote.
- Vice Chair, Mary McKenzie called for a motion/vote in place of Chairman Jon McFatter.

Motion: To approve Trinity Pentecostal Tabernacle, Related Party contract, as presented					
Motion By: Jerry Sowell			Motion Seconded By: Joe Jernigan		
Member/s Recusing from Vote: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO - Jon McFatter					
Board Member FIRST NAME	Board Member LAST NAME	STATUS OF BOARD MEMBER VOTE			
Rita	Acoba	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> Abstain	
Tony	Bennett	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> Abstain	
Phil	Edwards	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> Abstain	
Wendy	Fletcher-Altman	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> Abstain	
Kim	Gillis	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> Abstain	
Linda	Hood	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> Abstain	
Jackie	House	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> Abstain	
Joe	Jernigan	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> Abstain	
Doug	Kent	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> Abstain	
Frank	Martin	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> Abstain	
Jeannie	Martin	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> Abstain Non-Voting Member	
Brandie	McCabe	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> Abstain Not Present	
Al	McCambry	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> Abstain	
Jon	McFatter	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input checked="" type="checkbox"/> Abstain	
Mary	McKenzie	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> Abstain	
Juliana	Mefara	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> Abstain	
Johanna	Plumber	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> Abstain	
Neal	Reeves	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> Abstain	
Jerry	Sowell	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> Abstain	
Guy	Tunnell	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> Abstain	
Darrin	Wall	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> Abstain	
Richard	Williams	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> Abstain Not Present	
Total		18 YES	0 NO	1 Abstain	
The motion passed with 16 Board members voting yes when roll call vote was taken by Coalition Staff. This number meets and exceeds the 2/3s of Board Member requirement.					

3. Public Comment

There was no public Comment.

4. Meeting Adjourned

This meeting of the Early Learning Coalition of Northwest Florida, Inc. Board of Directors was adjourned at 9:14 am CST.

Submitted by:

Darrin Wall, Secretary

DW:sg