



October 6, 2020



Board Meeting

This month's Board of Directors Meeting will be on October 14, 2020 at 11:00 AM.

To help mitigate the spread of COVID-19, this meeting will be held via Zoom Webinar only at:

<https://zoom.us/j/3659213194>

or

(646) 558-8656 using meeting ID number 365 921 3194



Community Information

SNAP-ed Opportunity: Bay County

September is Childhood Obesity Month and the Bay County DOH has reached out to offer some programming for children in our shared community. Click the link to learn more about SNAP-ed sessions, and how to reach the Department of Health if you are interested in having their program staff come share this information with the teachers and children in your center.

[Click here to learn more](#)



E-Rotary Read Aloud



Quick Update!



Thank you to those of you who let us know that your programs would like to participate by receiving the Rotarian reading videos. We have had to make a few additional changes to the program and will not be rolling those videos out until January of 2021. We anticipate that will still have 4 videos for you to use in your classrooms. We will share more on that as we get closer to the beginning of the calendar year.

Monthly Teacher Spotlight – Ms. Melissa

"I would like to nominate Ms. Melissa, my 2yr old teacher. She has been with me for 5yrs now in that room! She is heaven sent!!

She loves, teaches, and cherishes each and every child in her room. Her children love her! she has them on schedule and usually has all of them potty trained within the 1st month they are in her room. She does so much for her classroom. If one of her children need anything at all, she goes out and gets it and even talks to the parents about it to make sure they are ok with her doing so.

Melissa is a team player, if she needs to work longer than her normal shift, she jumps right in and takes over. She opens the center every morning 30 minutes early and if something was not done, she makes sure it is before anyone gets here."

- Stephanie Rogers, Little Butterflies



Monthly Teacher Spotlight - Reminder

We still want to help you recognize the amazing educators you have on your teams!

Don't forget to submit your nominees by the last business day of each month. Nominations must:

- Be submitted through the redline.
- Include a photo of the teacher.
- Include a minimum, one-paragraph biography and description of how they have gone above and beyond the call of duty.

As a reminder, your nominations DO NOT carry over from the previous month. So, if your nominee was not chosen for one month, you will need to submit them again to be considered during another month.





VPK Information

VPK Enrollments as of September 30, 2020



Age	Bay	Calhoun	Franklin	Gulf	Holmes	Jackson	Washington	Grand Total
School Based	369	22	14	30	76	143	84	738
Non-School Based	309	20	24	0	36	78	23	490
	678	42	38	30	112	221	107	1228

VPK Contract Corner



Reminder VPK Assessments in process:

- VPK Assessments should be conducted within the first thirty (30) calendar days from the start date of the VPK Program.
- Data should be entered in the Bright Beginnings website by 11:59 PM on the 45th calendar day from the start date of the VPK Program.

VPK Contract Corner (Continued)



VPK Monitoring launched:
September 2020 - 3 Completed
October 2020 - 5 Scheduled

Monitorings will include a desktop review and a Payment Validation (Attendance Certification Review).

Please ensure that you maintain proper attendance records, comply with record retention guidelines and meet all contractual requirements.

Note: Current Record Retention Requirement: Five (5) Years

VPK Contract Corner (Continued)

Reminders

Provide notice of changes to information provided on Forms OEL-VPK 10, OEL-VPK 11A, and OEL-VPK 11B within fourteen (14) calendar days after the information changes in accordance with Rule 6M-8.300, F.A.C.:

i.e. changes in Directors, Lead Instructors, Secondary/Aide Instructors and Substitutes

Check to ensure there are no expiring documents prior to the end of the VPK Program Year.

Background Screenings completed under the new law (July 1, 2016) will be expiring in 2021:

- Are the credentials for all instructors good?
- Do you have reminders on the calendar?

Check to ensure you are using the Correct Attestation of Good Moral Character for ALL New Staff.



SR Information

SR Contract Corner



SR AND COVID-19 GUIDANCE

Providers payments based on enrollment ended on September 30, 2020.

Beginning October 1, 2020

Providers will be paid based on attendance in October but will be reimbursed for an additional six (6) absences per SR child.

This means providers will be reimbursed for up to sixteen (16) total absences due or 73% of the month without documentation as this was waived in a DOE Executive Order.

Absence Reporting requirements in Rule 6M-4.500(4)(a)-(d), F.A.C., have not been waived.

Providers are still required to report excessive absences.

SR Contract Corner (Continued)

(4) Absences.

(a) Reimbursement shall be authorized for no more than three (3) absences per calendar month per child except in the event of extraordinary circumstances in which case the coalition or its designee shall document approval for payment based on written documentation provided by the parent justifying the excessive absence for up to an additional seven (7) days. Extraordinary circumstances does not include vacation or recreational time.

Examples of extraordinary circumstances include the following:

1. Hospitalization of the child or parent with appropriate documentation (i.e., doctor's note, hospital admission),
2. Illness requiring home-stay as documented (doctor's note, parent statement),
3. Death in the immediate family with appropriate documentation (i.e., obituary, death certificate, parent statement),
4. Court ordered visitation with appropriate documentation (i.e., court order), or
5. Unforeseen documented military deployment or exercise of the parent(s) (i.e., military orders of deployment, reserve duty),

(b) Total monthly reimbursed absences shall not exceed ten (10) calendar days.

(c) If a child is absent for five (5) consecutive days of the child's regular scheduled attendance, during a calendar month, with no contact from the parent, the provider shall submit written notification to the local coalition or its designee who in turn shall determine the need for continued care. The coalition shall document in the case file all attempts to contact the parent by the coalition, provider, or referring agency, if applicable.

(d) If the child has ten (10) unexplained absences during a total calendar month of attendance, with no contact from the parent, the provider shall submit written notification to the local coalition or its designee who in turn shall determine the need for continued care. The coalition shall document in the case file all attempts to contact the parent by the coalition, provider, or referring agency, if applicable. If a determination is made that school readiness services are no longer needed, the local coalition or designee shall send a notice of termination to the parent and school readiness provider at least 2 weeks prior to disenrollment pursuant to Rule 6M-4.200, F.A.C. If the authorized eligibility period ends in less than 2 weeks, the notice of disenrollment will be sent stating that services will end on the last day of the current eligibility period. However, an at-risk child may not be disenrolled from the program without the written approval of the Child Welfare Program Office of the Department of Children and Families or the community-based lead agency. A notice of termination shall be maintained in the case file and provided to the parent, provider and referring agency.

SR Contract Corner (Continued)

Parents Copayments for October 2020

In continued support of parents and providers, OEL will continue to reimburse providers for the required parent co-payments through the month of October.

Beginning November 1, 2020 providers should plan to collect the required parent co-payments.

SR Contract Corner (Continued)



APPROVED CURRICULUM LIST

Implemented effective October 1, 2020

Note: Rule 6M-4.710, F.A.C., was suspended to extend the deadline to implement new SR program curriculum to September 30, 2020 (under DOE ORDER NO. 2020-EO-02 in response to COVID-19)

Providers should expect to receive a contract amendment form to sign reflecting the curriculum change as of October 1, 2020 before the end of the month.

SR Monitoring

SR Monitoring will begin October 2020 - 14 scheduled.

Monitoring will include a desktop review and a Payment Validation (Attendance Certification Review).

Please ensure that you maintain proper attendance records, comply with record retention guidelines and meet all contractual requirements.

Note: Current Record Retention Requirement: Five (5) Years



QUALITY SERVICES

FLAEYC Scholarship Opportunities

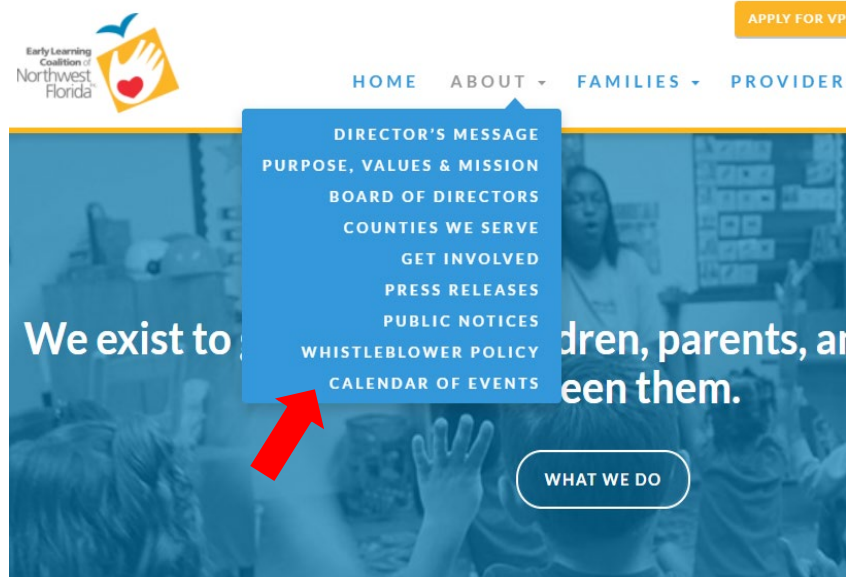


The Coalition is offering scholarships for six (6) early learning professionals to attend the FLAEYC VIRTUAL conference October 15-17, 2020.

If you would like to be considered for the scholarship, please complete the application by clicking on the link below. **All applications must be submitted by October 7, 2020.** If you have any questions, please submit them to the [Redline](#).

<https://www.surveymonkey.com/r/FLAEYC2020ConferenceScholarship>

Power Session Thursdays coming your way...



The Coalition will be hosting 20-minute Power TA Sessions on CLASS dimensions every Thursday in October and most Thursdays in November and December. This is an opportunity for teachers to have a general refresher in specific CLASS dimensions.

These power packed CLASS sessions will happen every Thursday at 1pm-1:30 pm or 5:30pm-6:00pm, have your staff choose which time is most convenient.

Find the perfect session for you on the "Calendar of Events" under the ABOUT tab at elcnwf.org.

New Training Opportunities on the DCF Child Care Training System

- Implementing the Scientific Domain
- Implementing the Social Studies Domain
- Implementing Approaches in Early Learning Classrooms

The cost for each course is \$10 and you can register for the courses on the Department of Children and Families (DCF) Child Care Training System:

[Click here to access the training](#)

** Receive 0.5 Continuing Education Units (CEUs) upon successful completion of the end of course assessment.



DCF Training TA for Competency Exams – Extensions to Completion Deadlines



In a September 16, 2020 memo released to all providers by DCF's Office of Child Care Regulation Director, Hue Reynolds, completion dates for competency exams were extended an additional 60 days from September 21, 2020.

In addition, DCF Child Care Regulation has also extended the ability to allow for completion of online courses beyond the 45-day requirement. For those students who enrolled in an online class as of Jan. 28, 2020, and later, they will be allowed additional time to complete the course. The course will remain open through March 31, 2021, so that students may review the materials prior to taking the competency exam.

Where feasible, Child Care Regulation will offer technical assistance to assist providers with achieving these training requirements and they are working to ensure non-compliance citations will not be issued.

More information can be found by clicking on the full [memo](#).

Teacher Input of Training Needs:

As the Coalition determines professional development opportunities that work best, we need to know what the individual needs and preferences of your staff are. The Coalition has created a survey to determine training needs during these unpredictable times.

Please take a moment and complete the Training Preferences Survey in the link below by October 9, 2020.

https://www.surveymonkey.com/r/Training_Needs_2020_ELCNWF





Service Numbers

SR Enrollments as of September 30, 2020

Age	Bay	Calhoun	Franklin	Gulf	Holmes	Jackson	Washington	Grand Total
Infant	71	2	0	0	3	19	14	109
Ones	178	10	2	1	14	58	27	290
Twos	214	12	4	1	25	85	39	380
Threes	250	8	4	3	32	126	36	459
Fours	188	13	1	0	19	92	31	344
Fives	13	0	0	1	4	6	3	27
School Age	281	22	8	0	53	180	64	608
Special Needs	0	0	0	0	0	0	0	0
	1195	67	19	6	150	566	214	2217

SR Wait List as of September 30, 2020

Age	Bay	Calhoun	Franklin	Gulf	Holmes	Jackson	Washington	Grand Total
Infant	52	6	0	1	4	19	11	93
Ones	52	3	0	0	5	24	8	92
Twos	45	4	3	0	5	8	9	74
Threes	39	2	0	2	5	14	4	66
Fours	21	2	0	0	3	5	6	37
Fives	29	0	0	0	2	7	2	40
School Age	103	4	0	0	5	39	13	164
	341	21	3	3	29	116	53	566

Wait List Placement Update



September 14, 2020

- 100 children were sent funding notifications from the wait list using School Readiness funding under billing group BG8-ECON
- As of September 30th, 41 children have been placed, 7 are in process of review or waiting on additional documentation from the parent, 6 are waiting provider approval, and 1 was not eligible

October 5, 2020

- 165 children were sent funding notifications from the wait list using School Readiness funding under billing group BG8-ECON

Reimbursement Information





2018-19 Reconciliation Settlement Agreements

Underpayments: Paid

Overpayments: Collections/Repayment Plans in process

2019-20

13th Invoice Submitted - End of Year Closeout in process

2020-21 and going forward.

- Providers should review Reimbursement Reports timely. These are posted to your Provider Services Portal (EFS Mod) once the Coalition closes reimbursement.
- Providers are required to report any discrepancy, overpayment or underpayment within sixty (60) calendar days of transmission of the reimbursement summary.



Questions and Adjourn