



## EDUCATION and PROGRAM COMMITTEE MEETING

Thursday, August 1, 2019

11:00 a.m. CST

Call-in Number: 1-646-558-8656

Meeting ID: 365 921 3194

### MINUTES

**Date:** August 1, 2019

**Location:** Telephone Call-in Meeting

**Minutes Taken By:** Suzan Gage

**Time:** Meeting called to order at 11:03 a.m.

**ELCNWF Staff members present:** Suzan Gage, Executive Director, Matt Bonner, Program Operations Director, Kelli Thormann, Executive Assistant, Donna Carnley, Quality Services Director

**In Attendance:** Al McCambry, Linda Hood, Renae Roundtree, Tiffani Hinds, Jeanne Hitchcock, guest.

1. CALL TO ORDER AND INTRODUCTION OF MEMBERS, GUESTS, AND STAFF – AL McCambry
2. APPROVAL OF MEETING AGENDA – AL McCambry -Vote Needed

Motion: To approve *the meeting agenda as presented*

Motion By: Al McCambry

Motion Seconded By: Linda Hood

Member/s Recusing from Vote: No

The motion carried.

3. QUALITY INITIATIVES FOR 2019-20

- 3.1. FCCPC/CDA Credential

Historically, the Coalition has supported 12-15 individuals each year. However, there was a decrease in the number of participants and completers last year because of Hurricane Michael. Despite the decrease there continues to be a need to support practitioners in obtaining their FCCPC/CDA credential at both Gulf Coast State College and Chipola College. Staff recommend \$20,000 for project.

- 3.2. Infant/Toddler Activities

Each year, the Coalition is required to provide quality support for Infant and Toddler initiatives. Along with regular quality activities and staff who provide specific training and technical assistance to SR providers, staff recommend the following Infant/Toddler (I/T) quality initiatives to support practitioners.

- 3.2.1. Expansion Grants and Materials- Provides a monetary grant, materials and supplies needed to expand the number of direct service slots for infants and toddlers at an already contracted SR provider. Staff recommend \$20,000 for project.

- 3.2.2. Start-up Grants and Materials- Provides a monetary grant, materials and supplies needed to



expand the number of direct service slots for infants and toddlers for a new contracted SR provider. Staff recommend \$10,000 for the project.

- 3.2.3. 10 Components of Quality Care for Infants and Toddlers- A systematic approach to on-going quality improvement developed by Florida State University (FSU) (*see handout FSU\_ O*) and supported by Florida Office of Early Learning (OEL). Project would allow up to 25 practitioners to participate in on-going training and mentoring support to improve quality in their classroom. Provides stipend for practitioner, materials for classroom and stipend for SR provider. Staff recommend \$35,000 for project.
- 3.2.4. Other Activities- The Coalition has developed guidance explaining other I/T activities for 2019-20. (*see Infant and Toddler Programs and Activities for further explanation*)

### 3.3. Training and Professional Development

- 3.3.1. Child Care 101- Provider Directors have requested for the Coalition to provide a hands-on class for new practitioners. Taught every other month, this one session class would include practical “implement in your classroom tomorrow” strategies, basic overview of the Coalition’s roles related to practitioner training and professional development, a new teacher survival kit, and the opportunity for practitioners to form a community of practice with cohort members. Staff recommend \$25,000 for project.
- 3.3.2. Winter Conference- The Coalition’s annual conference (typically held in Panama City) will bring together practitioners from our service area and surrounding counties to participate in a 5-6-hour event. Typically centered around a theme or subject of criticality for early learning practitioners, the conference has tracts for pre-school teachers, infant/toddler teachers, administration and leadership and families. Staff will work to secure sponsors for conference to help offset expenses. Staff recommend \$6,000 for project.

### 3.4. Health Screenings

Coalition staff will continue to complete health screenings on SR children (*see Health\_Screening\_2018\_19*) as part of their regular specialist responsibilities. Staff recommend discontinuing the health screening follow-up stipend for providers (\$10.00 per follow-up) and reallocate the funding to another initiative.

### 3.5. Professionalism within the Profession

- 3.5.1. FLAECY (Directors)-To continue to develop the professionalism of our practitioners the Coalition would like to sponsor 4 directors (1 provider representative, 1 rural, 1 new, 1 other) to attend the FLAECY state conference and Directors Symposium in September 2019. Staff recommend \$6,000 for project.
- 3.5.2. One Goal (Teachers)  
To continue to develop the professionalism of our practitioners the Coalition would like to sponsor 4 teachers to attend the One Goal Summer Conference and Directors Symposium in July 2020. Staff recommend \$6,000 for project.

**Vote needed: To approve Quality Initiatives, as presented.**

Motion: To approve *the Quality Initiatives as presented*

Motion By: Linda Hood

Motion Seconded By: Renae Roundtree

Member/s Recusing from Vote: No



The motion carried.

4. PROGRAM ASSESSMENT (CLASS)

4.1. Quality Improvement Plan (QIP)

For the 2019-20 year any provider that scored less than a 3.0 must complete a QIP and score at 3.0 on their composite score to continue for 2020-21. For this year, 1 provider is completing a Quality Improvement Plan (QIP) due to their composite score on program assessment. Currently, a rule hearing is underway to determine if the threshold score will be raised to 4.0 for 2020-21 contract year. (see *Program\_Assessment\_Scores\_2019-20*) The Coalition will be receiving funding in a Notice of Award (NOA) from OEL later. These funds will go to help support the costs of completing and administering the Program Assessment requirement for contracting to provide SR services.

4.2. Teachstone

Teachstone provides professional development and support materials for the CLASS observation tool. Coalition staff are trained and reliable validators and trainers for the CLASS assessment tools, and MMCI training curriculum.

4.2.1. Making the Most of Classroom Interactions (MMCI) -The Coalition will continue to provide MMCI courses (24 hours), in cohorts, for providers in multiple locations throughout the service area.

4.2.2. Teachstone on Demand -OEL provide free on-line access to over 100 hours of training content to any practitioner who requests access.

4.2.3. Gulf Power Foundation Grant- A grant from the Gulf Power Foundation to enhance classroom quality. Individual elements are still being worked out for the specifics of the grant.

4.2.4. CLASS 101 on-site 2 hours resources

Coalition quality support specialists provide on-site training as requested by providers to help prep their staff for their CLASS observations.

**Vote needed: To approve Program Assessment Initiatives, as presented.**

Motion: To approve *the Program Assessment Initiatives as presented*

Motion By: Tiffani Hinds

Motion Seconded By: Linda Hood

Member/s Recusing from Vote: No

The motion carried.

5. PRESCHOOL DEVELOPMENT GRANT- CHILD ASSESSMENT IMPLEMENTATION (PDG- CAI)

The Coalition was awarded a Preschool Development Grant for \$53,563 to implement child assessments with providers electing to complete on- child assessments (see *ELCNWF PDG Plan for Implementation of Child Assessments*). This is a voluntary program that will provide stipends, technology supplies and mentoring support. If we have more practitioners that would like to participate than slots available, the Coalition will randomly select participants.

5.1. TS Gold - The Coalition is providing access to TS GOLD for eligible providers to use, if preferred. In addition, Coalition quality support specialists are available to support practitioners if they have questions on how to use the TS GOLD system. Staff recommend \$22,000 for this initiative.

**Vote needed: To approve the Preschool Development Grant-Child Assessment Implementation as presented.**

Motion: To approve *the Preschool Development Grant-Child Assessment Implementations as presented*



Motion By: Renae Roundtree  
Motion Seconded By: Linda Hood  
Member/s Recusing from Vote: No  
The motion carried.

6. WFSU PROGRAMS and GRANTS

The Coalition has been contacted by WFSU, public television to partner with them for 2 grant opportunities: (1) Meet the Helpers and (2) Sesame Street 50<sup>th</sup> Anniversary. We anticipate on hearing from WFSU in the coming weeks to see if they were approved. More details will be provided as they are made available.

7. Inclusion Activities

The Coalition has developed guidance explaining Inclusion program and activities for 2019-20 (see *Inclusion Program and Activities for further explanation.*) Most of the activities taking place as part of the Coalition's Inclusion program are done so under the requirements of the grant between OEL and the Coalition.

**Vote needed: To approve Inclusion Activities, as presented.**

Motion: To approve *the Inclusion Activities as presented*  
Motion By: Tiffani Hinds  
Motion Seconded By: Linda Hood  
Member/s Recusing from Vote: No  
The motion carried.