

Executive Committee Meeting

Date: October 31, 2018

Location: Telephone Call-in Meeting

Minutes Taken By: Suzan Gage, Executive Director

Time: Meeting called to order at 11:00 a.m. by Jon McFatter

ELCNWF Staff members present: Suzan Gage, Executive Director; Matt Bonner, Program Operations Director

Full Board: Yes No Quorum: Yes

In Attendance: 4 members

Executive Comm. Yes No

1. Roll Call to Include Board Members on Telephone: Yes

Executive Committee	First Name	Last Name	Present	Present Via Phone	Excused Absence	Unexcused Absence
●	Tony	Bennett		X		
	Phil	Edwards				
	Kim	Gillis				
	Linda	Hood				
	Jackie	House				
	Miatta	Jalaber				
	Joe	Jernigan				
	Doug	Kent				
	Pamela	Kidwell				
	Frank	Martin				
●	Al	McCambry			X	
●	Jon	McFatter (P)		X		
●	Mary	McKenzie (VP)			X	
	Juliana	Melara				
	Johanna	Plumber				
	Neal	Reeves				
	Rena	Roundtree				
	Parnell	Smith				
●	Jerry	Sowell		X		
	Guy	Tunnell				
●	Darrin	Wall (S)		X		
Total			0	4	2	0

2. APPROVAL OF MEETING AGENDA – Jon McFatter

Motion: **To approve the meeting agenda as presented**

Motion By: Darrin Wall

Motion Seconded By: Jerry Sowell

Member/s Recusing from Vote: YES NO

The motion carried.

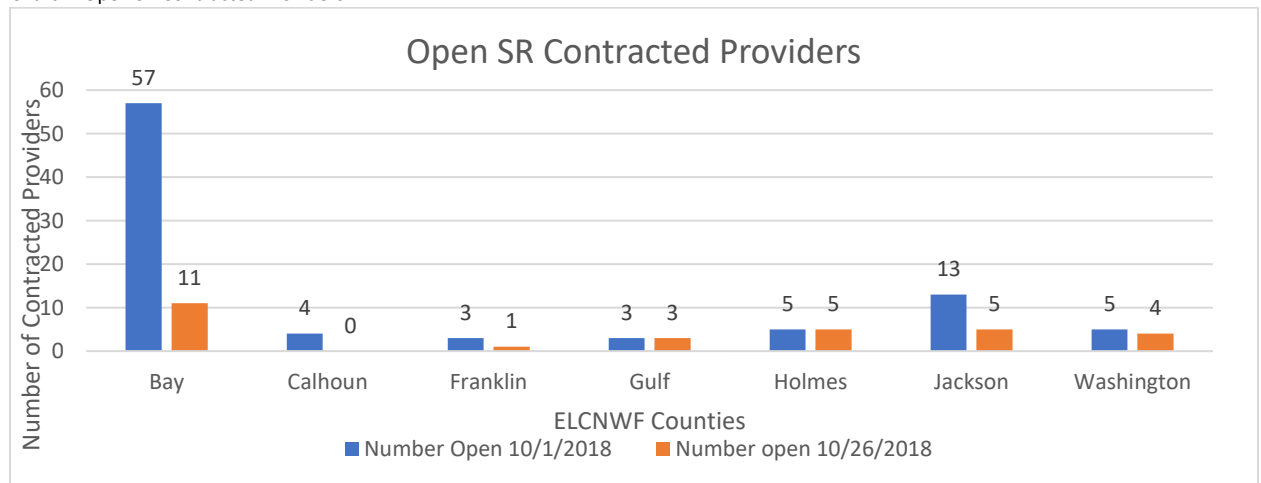
3. COMMITTEE BUSSINESS – Jon McFatter

3.1. School Readiness Providers

3.1.1. Hurricane Michael Devastation

Hurricane Michael has devastated School Readiness vis-à-vis child care providers in the Coalition service area. Chart 1 lists each county and the number of centers open as of 10/26/2018.

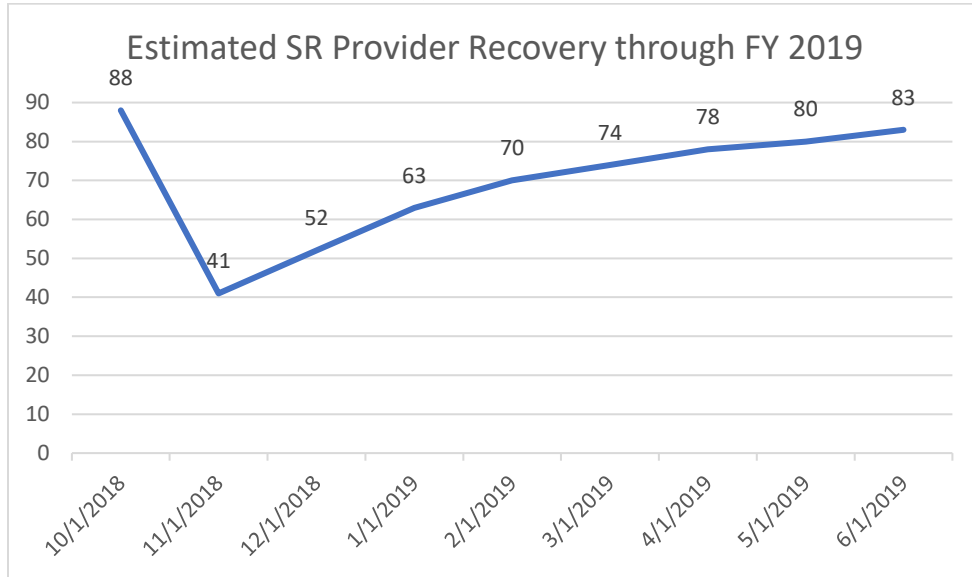
Chart 1. Open SR Contracted Providers



3.1.2. School Readiness Provider Recovery

We believe that providers will be open and providing care following a slow and steady rate represented in Chart 2.

Chart 2. Estimated SR Provider Recovery through FY 2019



3.1.3. There is a two-fold challenge for the Coalition during recovery and restoration:

3.1.3.1. Ensuring that the Coalition can continue to meet the SR Grant established earmark of 78% of SR dollars being paid for direct services (slots).

- A typical monthly average would be for the coalition to expend \$775,000-\$875,000 each month in direct services (slots) to meet that goal.
- We assume that just over 50% of our providers will be up and functional by December 1, 2018 but that there will be an increase each month (see Chart 1).
- We project a deficient between what we could bill the state for Direct Services (slots) and what we need to invoice to hit our grant-imposed earmark.

3.1.3.2. Ensuring that children enrolled and attending SR services prior to Hurricane Michael have access to School Readiness direct services (slots) at contracted SR programs.

- There is currently an extreme demand for a limited number of child care slots in Bay and Jackson Counties.
- The competition exists between private pay customers and School Readiness customers.
- The Coalition has no guarantee with each individual School Readiness provider of a specific number of slots allocated to serve School Readiness funded children.

- Providers are faced with a dilemma to either accept a School Readiness funded child (at a much lower than current market rate, after the hurricane) or take a private pay child whose family is willing to pay the higher weekly rate.

To mitigate the two challenges described above, we are proposing the following:

1. Increasing the SR reimbursement rate to help ensure SR children continue to have access to direct service slots. The increase would be a percentage based on a sliding scale, correlated to the number of children submitted for reimbursement each month. The increase would be relation to the rates paid for each age group by the Coalition as of 9/1/2018. The increase may be retroactive to 7/1/2018, if necessary.
2. After October 2018, the impact of the increase would be reviewed each month. Based on the data obtained, rates would either continue at the current rate or staff would recommend a rate decrease to maintain the goal of \$775,000- \$875,000 billable to OEL for Direct Services (slots) each month.
3. Beginning in December 2018 (for services completed in November 2018) evaluate each county within the Coalition service area to determine if circumstances warrant the return of the providers in the county to the payment rate schedule that was in effect 7/1/2018, prior to the hurricane.
4. Any other options as needed to help ensure grant earmarks are met.
5. Report to the full board at each meeting the steps taken and results of actions.

VOTE NEEDED: To approve the following items as presented:

1. *Increasing the SR reimbursement rate to help ensure SR children continue to have access to direct service slots. The increase would be a percentage based on a sliding scale, correlated to the number of children submitted for reimbursement each month. The increase would be in relation to the rates paid for each age group by the Coalition as of 9/1/2018. The increase may be retroactive to 7/1/2018, if necessary.*
2. *After October 2018, the impact of the increase would be reviewed each month. Based on the data obtained, rates would either continue at the current rate or staff would recommend a rate decrease to maintain the goal of \$775,000- \$875,000 billable to OEL for Direct Services (slots) each month.*
3. *Beginning in December 2018 (for services completed in November 2018) evaluate each county within the Coalition service area to determine if circumstances warrant the return of the providers in the county to the payment rate schedule that was in effect 7/1/2018, prior to the hurricane.*

Motion: To approve the following items as presented:

1. Increasing the SR reimbursement rate to help ensure SR children continue to have access to direct service slots. The increase would be a percentage based on a sliding scale, correlated to the number of children submitted for reimbursement each month. The increase would be in relation to the rates paid for each age group by the Coalition as of 9/1/2018. The increase may be retroactive to 7/1/2018, if necessary.
2. After October 2018, the impact of the increase would be reviewed each month. Based on the data obtained, rates would either continue at the current rate or staff would recommend a rate decrease to maintain the goal of \$775,000- \$875,000 billable to OEL for Direct Services (slots) each month.
3. Beginning in December 2018 (for services completed in November 2018) evaluate each county within the Coalition service area to determine if circumstances warrant the return of the providers in the county to the payment rate schedule that was in effect 7/1/2018, prior to the hurricane.
4. Any other options as needed to help ensure grant earmarks are met.
5. Report to the full board at each meeting the steps taken and results of actions.

Motion By: Jerry Sowell

Motion Seconded By: Tony Bennett

Member/s Recusing from Vote: YES NO

The motion carried.

3.2. Emergency Quality Grants

The Coalition is currently working with the Office of Early Learning, Save the Children and other entities to provide funding that can be used by providers to help recover from Hurricane Michael. Coalition staff are requesting permission to establish emergency grants, based on available funding, that would allow providers to access funds to be used in the recovery process.

VOTE NEEDED: *To approve Coalition staff to establish emergency grants, based on available funding, that would allow providers to access funds to be used in the recovery process.*

Motion: **To approve Coalition staff** to establish emergency grants, based on available funding, that would allow providers to access funds to be used in the recovery process.

Motion By: Tony Bennett

Motion Seconded By: Jerry Sowell

Member/s Recusing from Vote: YES NO

The motion carried.

3.3. Performance Incentives (Performance Stipends)

Performance Incentives to support services during and after Hurricane Michael will be calculated based on the following methodology.

Full time, regular, non-exempt and exempt employees \$300.00

Duties completed by staff include:

- Cleaning, removing, moving coalition office contents damaged by Hurricane Michael
- Setting up temporary offices in other Coalition offices for departments displaced by damages caused by Hurricane Michael
- Visiting contracted providers, with DCF Staff in the days immediately following Hurricane Michael, to help determine extent of damage received by contracted providers
- Distributing donated supplies to providers and families, as requested
- Quickly taking on new temporary responsibilities because of moving to other Coalition offices due to damages sustained by Hurricane Michael.

VOTE NEEDED: *To provide Full time, regular, non-exempt and exempt staff with a Performance Incentive of \$300.00 to support services during and after Hurricane Michael.*

Motion: To provide Full time, regular, non-exempt and exempt staff with a Performance Incentive of \$300.00 to support services during and after Hurricane Michael.

Motion By: Jerry Sowell Motion Seconded By: Tony Bennet

Member/s Recusing from Vote: YES NO

The motion carried.

4. NEXT MEETING- November 14, 2018

5. ADJOURN 11:23 AM